

**LIBRARY BOARD OF TRUSTEES
LINCOLN CITY LIBRARIES**

Standing Order #2

WHEREAS, The Library Board is responsible for the oversight of the Library, the Library Board recognizes that monetary and non-monetary gifts are offered to Lincoln City Libraries, the Library Board further recognizes that the efficient operation of the Library requires the ability to promptly respond to donors offering monetary and non-monetary gifts to the Library, and that it is in the best interests of the Library for the Library Board to delegate its authority in this regard in certain circumstances;

THEREFORE, the Library Board by and through this Standing Order hereby authorizes the Library Director to accept monetary gifts on behalf of Lincoln City Libraries. In addition, the Library Board, by and through this Standing Order, hereby authorizes the Library Director to accept non-monetary gifts of books and non-print media. Furthermore, the Library Board, by and through this Standing Order, hereby authorizes the Library Director to accept other non-monetary gifts, such as real estate and works of art, with a value less than \$10,000. Furthermore, other non-monetary gifts, such as real estate and works of art with a value equal to or greater than \$10,000 shall be referred to the Library Board for consideration. The Library Director shall report to the Library Board any gift in excess of \$10,000.

This Standing Order, which shall be referred to as Standing Order #2, shall become effective immediately upon adoption and shall continue until expressly terminated or amended by the Library Board.

Adopted by Library Board November 20, 2001