

MEETING NOTICE

DATE: October 11, 2024
TO: Library Board, Mayor, City Clerk, and City Attorney
FROM: Ryan Wieber, Library Director
SUBJECT: Library Board Meeting

DATE AND PLACE OF MEETING: Tuesday, October 15, 2024
Walt Branch Library
6701 S 14th St.
Lincoln, NE 68512

STARTING TIME OF MEETING: 6:00 p.m.
CHAIR OF MEETING: Joe Shaw, President
PURPOSE OF MEETING: Monthly Business Meeting

AGENDA

1. Call to Order and Announcement of Open Meetings Law
2. Approval of Agenda*
3. Public Comment on Agenda Items
4. Approval of September 17, 2024, Meeting Minutes*
5. Standing Committee Reports
 - a. Committee on Administration
 - b. Committee on Buildings and Grounds
 - c. Committee on Finance
 - i. Approval of Monthly Recap of Expenditures for September 2024*
6. Special Committee Reports
 - a. Foundation for Lincoln City Libraries Executive Director Report
7. New Business
 - a. *Mail Management Agreement
 - b. Walt Branch Report
8. President's Report
9. Assistant Library Director's Report
10. Library Director's Report
11. Public Comment – Anyone wishing to address the board on a matter not on this agenda may do so at this time.

*Action Item

Proposed agenda kept continually current and available for inspection at the Administrative Office of the Bennett Martin Public Library. The Board shall have the right to modify the agenda at said public meeting when convened.

ACCOMMODATION NOTICE The City of Lincoln complies with Title VI of the Civil Rights Act of 1964 and Section 504 of the Rehabilitation Act of 1973 guidelines. Ensuring the public's access to and participating in public meetings is a priority for the City of Lincoln. In the event you are in need of a reasonable accommodation in order to attend or participate in a public meeting conducted by the City of Lincoln, please contact the Lincoln Commission on Human Rights at 402-441-7624, or the City Ombudsman at 402-441-7511, as soon as possible before the scheduled meeting date in order to make your request. *Open Meetings Act of the State of Nebraska posted in meeting room.*

Library Board Meeting Minutes

TUESDAY, September 17, 2024, 6:00 p.m.
GERE BRANCH LIBRARY
LINCOLN, NEBRASKA

BOARD MEMBERS PRESENT

Joe Shaw, Dan Sloan, Morgan Gerteisen, Jackie Ostrowicki, Terri Dunlap present. A quorum was present. Lisa Hale arrived later. Patty Beutler and Nichole Bogen were absent.

CALL TO ORDER AND ANNOUNCEMENT OF POSTING OF OPEN MEETINGS ACT

President Shaw called the meeting to order at 8:09 a.m. and announced the Open Meetings Law was posted and available for review.

APPROVAL OF AGENDA

Shaw noted that the Agenda/Meeting Notice was posted according to the Open Meetings Act of the State of Nebraska. Shaw asked for a motion to approve the Agenda as posted. Ostrowicki so moved. Sloan seconded. There was no discussion. **ROLL CALL VOTE:** Gerteisen, Ostrowicki, Dunlap, Sloan, Shaw – AYE. Motion carried 5-0.

PUBLIC COMMENT ON AGENDA ITEMS

No Public Comment.

APPROVAL OF AUGUST 20, 2024 MEETING MINUTES

Shaw asked for a motion to approve the minutes as written. Ostrowicki so moved. Gerteisen seconded. There was no discussion. **ROLL CALL VOTE:** Ostrowicki, Dunlap, Shaw, Sloan, Gerteisen – AYE. Motion carried 5-0.

STANDING COMMITTEE REPORTS

Committee on Administration

No report

Committee on Buildings and Grounds

No report

Committee on Finance

Approval of Monthly Recap of Expenditures for July, 2024

In Treasurer Hale’s absence, Vice President Ostrowicki shared that expenditures from the Operational budget were \$738,160.98, from the Heritage Room fund were \$2,404.56 and from the Polley Music Library fund were \$10,147.74, totaling \$750,713.28. Expenditures from other funds included \$2,684.34 in grants, \$22,192.42 from the Hompes fund, \$206,866.42 from Keno funds and \$35,210.77 in

miscellaneous library donations, and \$6,856.71 from Capital Improvements, totaling \$273,810.66 for Total Expenditures of \$1,024,523.94. Ostrowicki moved approval of the report. Dunlap seconded. **ROLL CALL VOTE:** Ostrowicki, Dunlap, Shaw, Sloan, Gerteisen – AYE. Motion carried 5-0.

SPECIAL COMMITTEE REPORTS

Foundation Executive Director Report

Gail McNair reported, the NLHA sponsored Lunch at the Library programs will start a new year in October, author Alan J. Bartels is the first featured speaker. Gail provided flyers for the upcoming Spelling Bee on October 30th at Screamers restaurant, as well as forms to sign up for sponsorship and to be a speller. Sponsorships include tickets to the event, John Baylor will once again host the event. Sponsorships are \$80 for Friends of LCL, and \$85 for all others. Sign-up is available on the Foundation website. Brief discussion followed.

NEW BUSINESS

Summer Reading Challenge 2024 report

Director Wieber introduced Ali Bousquet, LCL's new Youth Services and Outreach Coordinator. Bousquet presented highlights from the summer: Program attendance was up about 6%, Registration was down slightly. Normally LPS receives funding for Summer Library programs, and they did not this year, and this resulted in about 800 fewer sign-ups from LPS. Summer Storytimes were up by 20%. The pool pass sign-up prize was very well received. The Splish-Splash storytimes at the pools attracted about 100 participants each and will be repeated next summer. Of the 16,000+ participants, approximately 12,000 were children, adults and teens made up the remaining 4,000. Brief discussion followed.

Director Wieber asked for a review of the Summer Outreach program. Bousquet described how four summer temps work 20 hours a week to cover storytimes. Three work within the city limits with schools, CLC's and day camps. One goes out into the county, making stops in Hallam, Firth, Panama and Waverly. There was brief discussion about outreach opportunities and the old and new bookmobiles.

Incidents/Bannings Report

Director Wieber introduced Sarah Dale, Administrative Aide. Dale presented highlights from FY 23-24 incident reports and bannings. The total number of Incidents and the total number of bans stayed nearly even in comparison to FY 22-23. Incidents of a medical nature were down slightly, and one involved the saving of a customer's life by Bennett Martin staff. Bans were most frequently brief (30-90 days) in duration. The number of thefts was up slightly from last year, and the incidents of censorship were down. There was brief discussion.

PRESIDENT'S REPORT

President Shaw welcomed the newest board member, Terri Dunlap. Shaw distributed copies of the new committee assignments. Brief discussion followed. An updated list will be distributed.

ASSISTANT LIBRARY DIRECTOR'S REPORT

Assistant Director Glaesemann shared that the Annual Staff Inservice Day will be held Friday. All Board members are invited, and Ostrowicki, Shaw and Sloan will be present to serve on a panel to answer

questions about their Board service for staff. Amber Stephenson, Curator of the Heritage Room will give a presentation on the special collection. LPD Cpt. Ben Kopsa and Matt Martinosky from Centerpointe will present on the Alternate Response Program. State Poet, Matt Mason will talk about poetry and its historical function, which will be followed by small groups of staff discussing their favorite poems. Another panel will feature Community Cultural Centers, including the Asian Community Center, El Centro de las Americas, and the Malone Center to discuss available services. Senator Danielle Conrad will finish the day with a talk about the importance of libraries to the community.

Glaesemann gave a staffing update. Vacancies are being filled, LCL is getting closer to being fully staffed. There are five 20-hour positions vacant, interviews are in process for the 40-hr positions at Bennet Martin, as well as the Gere and Bennett Martin Library Service Supervisor positions. Candidates are being selected and positions offered for Gere and Eiseley vacancies. A contingent offer has been made for the Walt Library Manager position

LIBRARY DIRECTOR'S REPORT

Director Wieber deferred to Library Coordinator, LeeAnn Sergeant, for a report on One Book One Lincoln (OBOL). Sergeant shared that Lincoln City Libraries is bringing author Amanda Peters, of the winning OBOL title, "The Berry Pickers" to Lincoln for an event on October 14th. The public event will be held at 7:00 p.m. at the Lincoln High School auditorium. Prior to the event, a VIP reception will be held from 5:30-6:30 at Francie and Finch bookstore downtown. Invitations are forthcoming.

Director Wieber gave an update on the Ballot Box cameras. The network will be created by Allo, and it will be a closed loop to the Election Commissioner's office. There will be no access by library staff or anyone other than the Election Commissioner. They will be live before ballot drop-off, and will only be live during an election cycle.

He shared that Chloe Burgett, local children's book illustrator won the competition, which was judged by Library and Lux staff, members from the Country Club Neighborhood Association and the Mayor's office. Chloe's completed mural will be featured on the west wall of South Branch Library. An event this Sunday will be held where the public can help paint the background pieces of the mural. The artist will complete the work and the mural will be installed by the first week in October. A press conference will be held October 9th at 11am. Brief discussion followed.

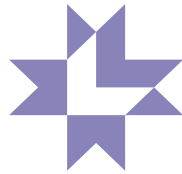
Wieber shared another big event, the presentation of the statuette of Willa Cather, will be held at Gere on Saturday the 21st. Speakers will include the sculptor, Littleton Alston, Cather scholar Steve Shively, and Ashley Olson from the National Willa Cather Center. A showing of "Nebraska Stories: Willa Goes to Washington" will be given courtesy of Nebraska Public Media and donors Glenda Pierce and Jeff Kirkpatrick will be in attendance.

Wieber shared that a Data Dashboard is in process that will be featured on the library website to demonstrate the library's activity and financial information. Brief discussion followed.

PUBLIC COMMENT

There was no public comment.

There being no further business, the meeting was adjourned at 8:59 a.m.



LINCOLN

City Libraries

Memo to the Library Board

October 2024

Please note: this month's Board meeting is at **Walt Branch Library, at 6pm.**

FISCAL YEAR 2023-2024 BUDGET: The actual percent of budget expended year to date is 8.99%, compared to the budgeted 8.33%. Annual adjusted expenditures to date are 9.23%.

STANDING COMMITTEE REPORTS

Committee on Administration

The Committee did not meet.

Committee on Buildings and Grounds

The Committee did not meet.

Committee on Finance

**Approval of Monthly Recap of Expenditures—Action Item*

Reports are attached. Treasurer Lisa Hale will bring forward a motion to approve.

SPECIAL COMMITTEE REPORTS

Foundation Executive Director Report: Gail McNair

NEW BUSINESS

Mail Management Agreement, **APPROVAL NEEDED*

Per Library Board policy,

I am seeking a 2nd year renewal (3 years are allowed) for this contract. The vendor, mail Management Services is seeking an increase of \$10,000 over the current year

due to the need to hire qualified drivers at a higher rate. We are pleased with their service. Payment for annual services shall not exceed \$88,000.

Walt Branch Report

Walt staffers Liz Claymon and Vicki Clarke will present on the Circle of Friends adaptive programming for adults which is a great example of an activity that helps Maximize Access by reaching residents who may not normally connect with one another.

Also, this will be Wyatt Packard's first Board Meeting as Walt Branch Manager.

PRESIDENT'S REPORT

Please see the attached revised 2024-2025 Committee Assignments.

ASSISTANT DIRECTOR'S REPORT

Jodene Glaesemann will provide a staffing update, and other operational news.

DIRECTOR'S REPORT

I'll provide updates on the Future Libraries initiative and our upcoming partnership with the Arts Council.

CONTRACTS FILED

<u>Business Name</u>	<u>Description</u>	<u>Date Received</u>
Francie and Finch Bookshop, LLC	To host a gathering at Francie and Finch from 5:30-6:30 in honor of visiting author, and provide author's books for sale at the Library's 7:00 p.m. "One Book One Lincoln Presents: An Evening with Amanda Peters, Author of the Berry Pickers" event on October 14th, 2024. All agreed-to services and all profits from book sales from both events will be entirely managed and retained by Francie and Finch, with no compensation paid to Library.	9/30/2024
Francisca Beltran	To act as Caller for the Loteria game program in celebration of Hispanic Heritage Month and Welcoming Week at Walt Branch Library on 9.29.24 at no cost.	9/21/2024
Lincoln Literacy	Agreement to collaborate to provide regular literacy classes and child care in library spaces through July 31, 2025 at no cost.	9/6/2024
County of Lancaster, Nebraska	Amendment to Interlocal Agreement for Election Drop Boxes at Library Locations between Lancaster County, Nebraska and City of Lincoln, Nebraska for the installation of cameras for election drop boxes at library locations at the County's sole cost.	9/10/2024
Amanda Peters c/o Transatlantic Agency	To present a keynote speech, book signing, and informal school visit regarding her book, "The Berry Pickers", October 13-15, 2024 at the locations and times agreed to at a cost of \$6,000 plus agreed-upon expenses to celebrate Lincoln City Libraries, One Book One Lincoln program.	9/4/2024
Littleton Alston, Sculptor	To give brief remarks at the Willa Cather 150th Celebration event at Gere Branch Library on September 21, 2024.	9/4/2024



LINCOLN CITY LIBRARIES
136 S. 14th Street
Lincoln, NE 68508-1899

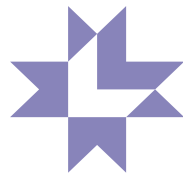
MEMORANDUM

TO: Library Board

FROM: Ali Larson, LCL Business Office

RECAP OF EXPENDITURES - SEPT 2024

Library Operational Budget - FY 2024-25	\$ 1,003,064.36	
Library Enc/Reapp - From FY 2023-24	\$ -	
Heritage Room Fund - FY 2024-25	\$ 2,404.56	
Polley Music Library - FY 2024-25	\$ 9,050.99	
Total Operational Expenditures	-	\$ 1,014,519.91
Grants	\$ 2,519.09	
Hompes Fund	\$ -	
Keno	\$ 21,752.33	
Miscellaneous Library Donations Funds	\$ 8,660.15	
Capital Improvements	\$ -	
Total Expenditures - Other Funds		<u>32,931.57</u>
TOTAL EXPENDITURES		<u><u>\$ 1,047,451.48</u></u>



LINCOLN

City Libraries

Director's Report for September 2024

Office Specialist Megan P. introduced a new and fun employee recognition program called **"Raves"** where staff can offer congratulations to fellow colleagues for their help, contributions and great service. An easy online form was developed by Virtual Services staff member Peter J. to make the awarding and resulting notification an easy process.

Great news: LCL received notification last week from the Nebraska Library Commission that it has been **accredited at Gold Level** for the period 2024-2029. "The purpose of public library accreditation is to encourage excellent library service in Nebraska communities. It is a measure of community pride in the library and the services it offers to its citizens. Accreditation is the standard by which the services are offered, as evidenced by measuring the library against guidelines developed by a task force of professional librarians." Attaining gold level is a reflection of our dedication and vision for great library service, and a recognition that a great city deserves a great library system.

Accreditation:

- establishes minimum standards for library service
- ensures that libraries adhere to certain standards
- offers libraries benchmarks
- offers libraries evidence that certain expenditures, services, and practices are needed and expected
- is required in order to receive state aid

The September 21 **Willa Cather event** at Gere was a special event and well-attended. Brenda Ealey and Wyatt Packard provided a nice, welcoming environment and the presenters, including Ashley Olson, Steve Shively, and Littleton Alston did a great job. We're incredibly thankful for the generosity of Glenda Pierce and Jeff Kirkpatrick for the donation of the Cather statuette that now welcomes visitors near the front entry.

LCL is planning an enhanced collaboration with **Lincoln Arts Council** including regular programming with artists and activities coordinated by the Council through their UpstArt program, art installations through their Blank Canvas program, and a Spring 2025 "One Score, One Lincoln" collaboration with the Council, Lincoln Symphony, and LPS. More to come!

Thanks to Building Superintendent Dan Miller for his coordination of many recent projects including Election Commission cameras, mural installation, Cather Statue installation, Eiseley tree and brush removal, coordination of carpet cleaning, elevator

replacement bidding, new BMPL carpet bidding, dealing with an unusual abundance of bats at BMPL, prepping for lighted signage at Anderson, and on and on. The Library is grateful for Mr. Miller's care and attention to keep buildings safe, clean, and accessible!

In the works: a weekly half-hour radio library spot on **KZUM** to highlight all-things library including activities, books, special programming, staff.

We are working with **Public Art Lincoln** to possibly restore/clean the Library's 1930s-era Elizabeth Dolan paintings which are housed at Bennett Martin. This may be done locally or with a restoration company, based upon cost and the potential for outside funding.

Some recent **talks** and presentations include Rotary-South, Optimists-Stauffer's, Sunrise Kiwanis, Lincoln Neighborhood Association Alliance, and MyCity Academy.

Vision: **LCL: Literacy, Community, and Lifelong learning**

Mission: **Lincoln City Libraries provides access to information, ideas, books and lifelong learning opportunities that inform, enrich and empower every individual in our diverse community.**

Priorities: **1. Maximizing Access**
2. Communicating our Offerings
3. Strengthening our Potential
4. Growing our Support

Examples of the Library's Vision and Mission in our daily work:

- Courtney S. (Eiseley-Williams) shared this - A man came up to the AS desk and said he was glad we had the book display on canning. He told us that when he was a kid, he remembers a trip each year to a family member's home to make homemade runzas, kolaches, and canned produce. He thanked us for having books to keep the art of canning going. I was glad that one of our book displays could bring up good memories!
- Youth displays at Anderson-Bethany during September included: Monsters; Grandparent's Day; Library Card Sign-up Month; Food; My Family; Neat Non-Fiction; and I Can Be. The adult display at Anderson Branch Library featured fiction with the word "Secret(s)" in the titles. The display was so popular that it continually needed to be refilled.
- Williams Branch is having a biweekly check out time for Air Park Community Center after-school students. For the first visit to Williams, 50 students in grades kindergarten through fifth grade all checked out books.

- Araya W. (Gere-South) shared this observation: "One night at Gere, I was present for two separate incidents where a toddler was deeply upset about having to leave the dramatic play area. One was wailing, both arms outstretched towards the dramatic play area, and begging her mom to let her keep playing. The other one kept crying "Not fairrr!" as she stomped towards the doors with her parents. Though it's sad they were so upset, I think it's a testament to how engaging the dramatic play area is for children. I continue to be impressed by how much activity it gets."
- Gyoung K. (Eiseley-Williams) provided assistance to patrons through six tech help sessions.
- A family that regularly visits the library and participates in our programs mentioned to Meagan M. (Walt) how much they appreciate the inclusivity and recognition of Hispanic Heritage Month in our displays throughout our branch every year. They found two bonus check-outs on our circulation display during their conversation.
- Gere Library had 210 Book Bundles check out this month with a total of 630 books.
- Yoel S. and Cally O. (Gere-South) hosted the Teen Advisory Board (TAB) meeting on the 16th with 9 attending. They began work on the plans for the Super Mario Bros Family Fun Night scheduled in December and ended with playing the game – Scream – with most of the kids staging dramatic deaths when caught. TAB members have given 13.5 hours of service this month.
- Anderson and Bethany Branches received some attention this month in order to keep them looking nice and welcoming. Carpets were cleaned at both branches, and both were also inspected by K9 Bed Bug Detection.
- Deanne J. (Walt) interacted with a patron that was looking for large-type books with simple concepts for adult readers. After some digging, Deanne was happy to provide a follow-up email that included the three titles that would specifically meet her needs for materials geared towards engaging and connecting with memory-challenged adults.
- Amanda T. and Ronda H. (Gere-South) hosted four meetings of Circle of Friends at Gere with 91 attending. Ronda and Amanda started the program this month and activities included origami fish crafts, butterflies, as well as, working with Playdough and Slime, and an afternoon with bubbles and sidewalk chalk on black paper set out on the tables. Amanda shared that although the activities are self-directed, Ronda and she are constantly walking around, chatting, and stopping to work one on one with people. Amanda had a woman share: "This is the best day ever."
- The Tech Time Staff at Gere (Diane V., Amanda T.-S., Leanne D., and Araya W.) helped 10 unique patrons during an equivalent of 16 half-hour appointments. Of these, 4 needed assistance with digital library services. Amanda shared: "I had a

woman needing help with canceling her Adobe Acrobat subscription. I wrote down several steps on how to print pdfs when she gets home for use on her home printer. She let me know she has early Parkinson's disease so having written notes really helps." Araya W. shared: "In an impromptu Tech Time at Gere, I helped a patron create PDFs of photos needed for a visa application.

- Laurie J. (Walt) was running the new Bambu printer at the Youth Service desk when a young patron came over and inquired about the job. They fell in love with one of the slugs that Laurie had made and paid to take it home. Having the 3-D printer running at the desks, especially in the YS area, fosters curiosity and interest in our Makerspace offerings and programs. She had at least 20 interested patrons over the two days she was showcasing it at the desk.
- South Library was a part of a community event on the 22nd with Chloe Burgett (illustrator/artist) in the parking lot of Westminster where residents took part in helping with painting the mural (by Burgett) that will be placed on the west outside wall of the Library. It was well attended with individuals of all ages taking part in the event. The event was organized and staffed by the Lux Center. Amy H., Brenda E. and Ryan Wieber attended.
- At NESU: Karrie S. noted "This winter we're going to try a monthly free-build program [Construction Crew], as well as some repeats: *Noon Year's Eve Party* and *Love My Library Family Night*." At the start of the new year, Anderson Branch Library will be offering new adult programs each month. The second Wednesday of the month will feature a Fiber Arts Workshop, and the third Wednesday of the month will have a Paper Arts Workshop. Adults are encouraged to work on their unfinished projects during these workshops.
- Nora M. (Gere-South) shared this interaction: "Helped a patron with printing at 7:45. She needed to print her dissertation so she could do her last edits. She said she had never printed it before and was visibly moved and excited to see it in print – "seven years of my life!" she kept saying. She said after this she just has to do her defense in a couple of months, and then she'll get her degree!
- A woman pulled Liz C. (Walt) aside one morning and let her know that she has been in Lincoln for about a year and a half for school, but now she is going to be going back home to Japan. She said that the materials that she was able to check out have acted as her English textbooks and she appreciated the ability to practice learning another language. She wanted to tell us thank you and gave us a beautiful 3-dimensional origami star as a sign of appreciation which was displayed at the front desk throughout September.
- Chad S. shared this interaction: "An adult couple came into South and it was very clear from the get-go that neither spoke any English. The man and I both reached for our cell phones, and through Google translate, worked together to get them through a print job. They were very thankful, and by the end of the time, we were laughing together."

- From Scott S. in the Polley Music Library: A reference question turned into a bit of outreach for Polley this month: each year, Lincoln hosts a “Lincoln Yoga Day” event in Antelope Park, and they have usually featured a sitar performer behind the yoga instruction. Their usual performer moved away this year, and they asked for some other musical ideas. I gave them a few suggestions, and those didn't work out for them, either. As luck would have it, I've been learning about Hindustani musical traditions myself, and working on adapting them to slide-based guitar-like instruments in a manner similar to the Hindustani mohan veena instrument's repertoire, so I offered to play for them, and they accepted. They were kind enough to mention the Polley Music Library at the event on the last Sunday morning of the month, which also featured a proclamation from the Mayor!
- Peter J. (Virtual Services) came up with an approach for adding a “Featured Stories” component for the front page of the Website, and demonstrated to additional staff how to update it as needed. He also changed the Website's search box settings to default to searching the catalog instead of the Website.
- Randy and Andrew in Virtual Services replaced all the self-checks with new all-in-one computers, and made resulting changes that allowed for a better patron experience.
- Meagan M. at Walt reports that Baby Storytime started up in September after a brief hiatus in August. From the first day back, it was a large group. Two new baby mats were unveiled and added to create a larger, clean and comfortable space for babies to lay and crawl while their adults looked on. For the month of September, Jessica utilized the board book storytime tubs. One title was read each week and contained 15 copies of the title, allowing most parents to share a copy with their baby. Babies enjoyed lap bounces, farm puppets while practicing animal sounds, a fun stop and start song and counting to 3 during the month as well.
- Wyatt P. (Walt), in collaboration with Literacy Lincoln, presented information about the library application Transparent Languages. This was part of a larger Welcome Week celebration. Four people were in attendance, including a Lancaster County commissioner, a City of Lincoln HR staff member, a Lincoln Literacy presenter, and a community member. All four had ideas for how they can use Transparent Language Online. This partnership program was also a great way for attendees to learn more about services offered by Lincoln Literacy.
- At Anderson-Bethany, a customer told Marie' M.: “Thank you so much for being here. This library means a lot to me. I'm retired, and this is one of my only forms of social interaction during the day. And the library is more than just a library -- it's the people behind it that make it so special.”
- Lotería Program at Walt: This program was part of our Hispanic Heritage Month celebrations and the last event of the City's Welcoming Week Programming. Francisca Beltran from the Human Rights Commission was an

exceptional caller for this traditional Mexican bingo-style game. She described the cultural significance of the game and taught the group of 20 how to pronounce the Spanish words and describe what the specific items in the pictures were. Many varieties of Mexican candies and popcorn were enjoyed by all. We were able to use the new Document camera that Rod C. (Virtual Services) ordered for us to project the draw cards, which was wildly successful.

- Pirate Family Night: NESU Librarian Karrie S. noted, "Nancy E. planned a great Pirate Family Night to coincide with *Talk Like a Pirate Day*." The event took place September 18, and it featured a variety of activity stations. Some stations included temporary tattoos, discovering your 'pirate name,' creating a hook hand, crafting a pirate hat, and a walk-the-plank obstacle course. Seventy individuals climbed aboard and participated. Ahoy, mateys!
- Vicki C. (Walt) was checking books out to a mom who was happy to find our display of seasonal Halloween books, but she had one outlier in the stack called ***Diabetes Doesn't Stop Maddie***. She said she found this jP on display on the top of the shelves and was happy to take this home. She did not ever expect to find such a specific jP that was helpful to her family but was thrilled she did. This is a good example of the effectiveness of face-out displays.
- Eiseley Branch kicked off fall children's programs with a Bluey evening storytime, hosted by Susan S. with back up from Tami B., Tami R. and Selena S. It was very popular – 125 patrons attended. West Lincoln School Night was busy at Eiseley with 300 participants.
- School year volunteers (VolunTeens) at Walt Branch began on Monday, September 2nd. Once again, students will be working independently from a list of tasks to assist in maintaining an orderly youth services area. As assigned tasks are completed, volunteers are free to shelve paperbacks or work on other projects assigned by staff. Volunteers are scheduled for each day of the week except on Wednesdays with an extra volunteer on Saturday afternoons. In addition, we also have a volunteer on Saturday mornings that is designated as the storytime helper and a volunteer that mostly shelves paperbacks with his new mentor on Sunday afternoons.
- Paden H. (Gere): "I had an older couple who asked for help finding Looney Tunes books. They wanted to pay a painter to add more characters to their motorcycle's saddlebags. They'd found a call number in the catalog that they were having trouble finding (a periodical). We located a few graphic novel periodicals, including a Looney Tunes subscription. The couple was excited to have characters to refer to and pass along to their hired painter to further decorate their motorcycle."

Ryan Wieber, Library Director

10.11.24

**Lincoln City Libraries
September 2024 Use Report**

Location	Loans	Visits	Computer Reservations	Program & Outreach		September 2024 Total Use	September 2023 Total Use	CHANGE
				Attendance	September 2024			
Bennett Martin Public Library	12,568	14,254	2,591	256		29,669	27,740	6.95%
Anderson Branch	11,835	5,689	878	312		18,714	18,222	2.70%
Bethany Branch	7,044	2,764	202	198		10,208	11,177	-8.67%
Eiseley Branch	21,815	9,511	1,579	1,295		34,200	34,621	-1.22%
Gere Branch	52,836	18,704	1,002	1,438		73,980	80,059	-7.59%
South Branch	8,570	3,852	533	217		13,172	13,938	-5.50%
Walt Branch	37,689	12,281	943	1,399		52,312	53,723	-2.63%
Williams Branch	972	1,011	175	187		2,345	2,963	-20.86%
Lied Bookmobile	1,457	299	0	55		1,811	1,947	-6.99%
InterLibrary Loan	196	0	0	0		196	193	1.55%
SUBTOTAL	154,982	68,365	7,903	5,357		236,607	244,583	-3.26%
DownloadStream Audio	43,768	0	0	0		43,768	40,126	9.08%
Download/Stream eBooks	30,089	0	0	0		30,089	32,116	-6.31%
Stream Video	1,011	0	0	0		1,011	747	35.34%
Download SUBTOTAL	74,868	0	0	0		74,868	72,989	2.57%
TOTAL CIRCULATION	229,850	68,365	7,903	5,357		311,475	317,572	-1.92%

WiFi Sessions	124,134	124,904	-0.62%
WiFi Users	9,325	10,502	-11.21%
Website Users	86,504	90,858	-4.79%
Website Sessions	117,857	120,001	-1.79%
Database Use	7,026	9,761	-28.02%

Holdings Report	PRINT		NON PRINT		Total	REGISTRATIONS	2024	2023	Change
	Adult	Youth	Adult	Youth		Purged			
Owned	372,148	329,191	80,850	34,144	816,333	Purged	692	751	-7.86%
Added	2,236	1,915	248	477	4,876	Active			
Withdrawn	-86	-3	-8	-1	-98	Resident	148,228	147,280	0.64%
Current	374,298	331,103	81,090	34,620	821,111	ConnectED	52,270	46,802	11.68%
						County	8,944	9,064	-1.32%
						NonResident	955	935	2.14%
						Reciprocal	490	477	2.73%
						Limited Use	9,845	9,027	9.06%
						Total Active	220,732	213,585	3.35%

**September 2024 Use Compared to September 2023
Lincoln City Libraries**

Location	Print Checkouts		Print Loan	Non-Print Checkouts		Non-Print	Total Checkouts		Total Loan
	2024	2023	Change	2024	2023	Loan Change	2024	2023	Change
BMPL	10,296	11,491	-10.40%	2,272	2,755	-17.53%	12,568	14,246	-11.78%
Anderson	9,804	9,326	5.13%	2,031	2,389	-14.99%	11,835	11,715	1.02%
Bethany	6,391	6,653	-3.94%	653	963	-32.19%	7,044	7,616	-7.51%
Eiseley	19,728	20,328	-2.95%	2,087	2,949	-29.23%	21,815	23,277	-6.28%
Gere	47,250	52,395	-9.82%	5,586	7,227	-22.71%	52,836	59,622	-11.38%
South	7,487	8,295	-9.74%	1,083	1,233	-12.17%	8,570	9,528	-10.05%
Walt	33,720	34,124	-1.18%	3,969	4,506	-11.92%	37,689	38,630	-2.44%
Williams	801	900	-11.00%	171	215	-20.47%	972	1,115	-12.83%
Lied Bookmobile	1,361	1,420	-4.15%	96	114	-15.79%	1,457	1,534	-5.02%
InterLibrary Loan	196	193	1.55%	0	0	0.00%	196	193	1.55%
Subtotal Checkouts	137,034	145,125	-5.58%	17,948	22,351	-19.70%	154,982	167,476	-7.46%
Download/Stream Audio	0	0	0.00%	43,768	40,126	9.08%	43,768	40,126	9.08%
Download/Stream eBook	0	0	0.00%	30,089	32,116	-6.31%	30,089	32,116	-6.31%
Stream Video	0	0	0.00%	1,011	747	35.34%	1,011	747	35.34%
TOTAL CHECKOUTS	137,034	145,125	-5.58%	92,816	95,340	-2.65%	229,850	240,465	-4.41%

Location	Youth Checkouts		Youth Loan	Adult Checkouts		Adult Loan	Visits	Visits	Visits
	2024	2023	Change	2024	2023	Change	2024	2023	Change
BMPL	4,218	5,215	-19.12%	8,350	9,031	-7.54%	14,254	9,783	45.70%
Anderson	6,041	5,564	8.57%	5,794	6,151	-5.80%	5,689	5,469	4.02%
Bethany	4,096	4,250	-3.62%	2,948	3,366	-12.42%	2,764	3,064	-9.79%
Eiseley	15,058	15,559	-3.22%	6,757	7,718	-12.45%	9,511	8,914	6.70%
Gere	30,549	34,704	-11.97%	22,287	24,918	-10.56%	18,704	17,667	5.87%
South	4,847	5,370	-9.74%	3,723	4,158	-10.46%	3,852	3,552	8.45%
Walt	26,162	26,630	-1.76%	11,527	12,000	-3.94%	12,281	11,956	2.72%
Williams	760	748	1.60%	212	367	-42.23%	1,011	1,325	-23.70%
Lied Bookmobile	988	974	1.44%	469	560	-16.25%	299	372	-19.62%
InterLibrary Loan	0	0	0.00%	196	193	1.55%	0	0	0.00%
Subtotal Checkouts	92,719	99,014	-6.36%	62,263	68,462	-9.05%	68,365	62,102	10.09%
Download/Stream Audio	6,226	5,584	11.50%	37,542	34,542	8.69%	0	0	0.00%
Download/Stream eBook	5,174	7,263	-28.76%	24,915	24,903	0.05%	0	0	0.00%
Stream Video	0	0	0.00%	1,011	747	35.34%	0	0	0.00%
TOTAL CHECKOUTS	104,119	111,861	-6.92%	125,731	128,654	-2.27%	68,365	62,102	10.09%

Location	Program & Outreach Attendance - Youth		P&O Att - Youth	Program & Outreach Attendance - Adult		P&O Att - Adult	Computer Use		Computer
	2024	2023	Change	2024	2023	Change	2024	2023	Change
BMPL	75	318	-76.42%	181	1,202	-84.94%	2,591	2,191	18.26%
Anderson	312	216	44.44%	0	0	0.00%	878	822	6.81%
Bethany	156	190	-17.89%	42	57	-26.32%	202	250	-19.20%
Eiseley	1,228	968	26.86%	67	273	-75.46%	1,579	1,189	32.80%
Gere	1,260	1,267	-0.55%	178	252	-29.37%	1,002	1,251	-19.90%
South	209	357	-41.46%	8	2	300.00%	533	499	6.81%
Walt	1,278	1,516	-15.70%	121	623	-80.58%	943	998	-5.51%
Williams	179	246	-27.24%	8	15	-46.67%	175	262	-33.21%
Lied Bookmobile	20	0	0.00%	35	41	-14.63%	0	0	0.00%
TOTAL	4,717	5,078	-7.11%	640	2,465	-74.04%	7,903	7,462	5.91%

LINCOLN CITY LIBRARIES - FUND BALANCES
September 2024

	Beginning Balance	Receipts	Expended	Ending Balance
<u>GRANT FUNDS</u>				
Net Lender Fund	\$ 1,224.60	\$ -	\$ -	1,224.60
NLC Youth Grant 2024	789.35	107.08	-	896.43
NLC NE eReads Grant 2024	0.00	47,955.00	-	47,955.00
State Aid 2023	22,200.37	-	2,519.09	19,681.28
State Aid 2024	52,993.00	-	-	52,993.00

DONATED FUNDS

Heritage Room	\$ 155,920.14	\$ 700.43	\$ 2,404.56	154,216.01
Polley Music Library	255,408.75	1,172.19	9,050.99	247,529.95
Joseph J. Hompes	120,856.67	586.50	-	121,443.17
Misc. Library Donations	740,075.02	3,295.91	8,660.15	734,710.78
Alice Nielsen	84,744.07	374.76	-	85,118.83
Dorothy Holland	121,900.35	539.07	-	122,439.42
Glennis Leapley	64,841.83	286.75	-	65,128.58
Lincoln Cares	29,267.72	486.66	-	29,754.38

APPROPRIATED FUNDS

	Budget	Expended		Balance
		Sept 2024	Exp-to-Date	
Heritage Room FY 2024-25	\$ 36,153.00	\$ 2,404.56	\$ 2,404.56	33,748.44
Polley Music Library FY 2024-25	124,459.00	8,520.35	8,520.35	115,938.65
Keno FY 2023-24	85,717.00	2,442.33	2,422.33	83,294.67
Keno FY 2024-25	1,039,500.00	-	-	1,039,500.00
Capital Improvement Projects				
FY 2021-22 Bookmobile	587,148.76	-	-	587,148.76
FY 2022-23 Bennett Martin Elevator 1-4	200,000.00	6,856.71	6,856.71	193,143.29
FY 2024-25 Bennett Martin Improvements	250,000.00	-	-	250,000.00

LINCOLN CITY LIBRARIES

Monthly Categorical Report

September 30, 2024

	Budget Amount	Budgeted Year-to-Date	Expended Year-to-Date	Balance	Current Month Expended
Administration-Div. 1					
Personnel	\$ 992,911.00	\$ 82,742.58	\$ 70,702.98	\$ 922,208.02	\$ -
Supplies	33,000.00	2,750.00	2,007.73	30,992.27	-
Services & Charges	170,885.00	14,240.42	4,723.71	166,161.29	-
Other	7,000.00	583.33	-	7,000.00	-
Total	\$ 1,203,796.00	\$ 100,316.33	\$ 77,434.42	\$ 1,126,361.58	\$ -
Percent Expended		8.33%	6.43%		
Buildings & Grounds-Div. 2					
Personnel	\$ 133,429.00	\$ 11,119.08	\$ 9,866.71	\$ 123,562.29	\$ -
Supplies	26,000.00	2,166.67	4,117.97	21,882.03	-
Services & Charges	1,459,636.00	121,636.33	143,930.88	1,315,705.12	-
Other	258,900.00	21,575.00	37,874.35	221,025.65	-
Total	\$ 1,877,965.00	\$ 156,497.08	\$ 195,789.91	\$ 1,682,175.09	\$ -
Percent Expended		8.33%	10.43%		
Public Service-Div. 3					
Personnel	\$ 6,287,345.00	\$ 523,945.42	\$ 398,617.89	\$ 5,888,727.11	\$ -
Supplies	81,900.00	6,825.00	4,223.53	77,676.47	-
Services & Charges	62,900.00	5,241.67	6,946.62	55,953.38	-
Other	-	-	-	-	-
Total	\$ 6,432,145.00	\$ 536,012.08	\$ 409,788.04	\$ 6,022,356.96	\$ -
Percent Expended		8.33%	6.37%		
Support Services-Div. 4					
Personnel	\$ 1,300,778.00	\$ 108,398.17	\$ 97,806.25	\$ 1,202,971.75	\$ -
Supplies	62,000.00	5,166.67	5,067.37	56,932.63	-
Services & Charges	434,203.00	36,183.58	50,239.70	383,963.30	-
Other	1,005,000.00	83,750.00	166,938.67	838,061.33	-
Total	\$ 2,801,981.00	\$ 233,498.42	\$ 320,051.99	\$ 2,481,929.01	\$ -
Percent Expended		8.33%	11.42%		
Total Library Operational					
Personnel	\$ 8,714,463.00	\$ 726,205.25	\$ 576,993.83	\$ 8,137,469.17	\$ -
Supplies	202,900.00	16,908.33	15,416.60	187,483.40	-
Services & Charges	2,127,624.00	177,302.00	205,840.91	1,921,783.09	-
Other	1,270,900.00	105,908.33	204,813.02	1,066,086.98	-
Total	\$ 12,315,887.00	\$ 1,026,323.92	\$ 1,003,064.36	\$ 11,312,822.64	\$ -
Percent Expended		8.33%	8.14%		
Other Library Fund Appropriations					
	Amount Appropriated		Expended Year-to-Date	Balance	Current Month Expended
FY 2023-24 Reappropriated	\$ 706,661.00		\$ -	\$ 706,661.00	\$ -

**2024-2025 Lincoln City Libraries
Board Committee Assignments**

Officers

Joe Shaw, President
Jackie Ostrowicki, Vice President
Lisa Hale, Treasurer

Standing Committees

Administration

Chair Joe Shaw
Lisa Hale
Dan Sloan

Finance

Lisa Hale, Chair
Jackie Ostrowicki
Nichole Bogen

Building and Grounds

Nicole Bogen, Chair
Morgan Gerteisen
Terri Dunlap

Nominations

Joe Shaw, Chair
Lisa Hale
Dan Sloan

Technology

Jackie Ostrowicki, Chair
Patty Beutler
Joe Shaw

Foundation Liaisons

Terri Dunlap
Joe Shaw
Dan Sloan

One Book-One Lincoln

Patty Beutler