

Library Board Meeting Minutes

TUESDAY, JUNE 18, 2024, 6:00 p.m.
ANDERSON BRANCH PUBLIC LIBRARY
LINCOLN, NEBRASKA

BOARD MEMBERS PRESENT

Dan Sloan, Joe Shaw, Lisa Hale, Morgan Gerteisen, Patty Beutler and Nichole Bogen - Present.
Rhonda Seacrest – Absent. A quorum was present. Jackie Ostrowicki arrived late.

CALL TO ORDER AND ANNOUNCEMENT OF POSTING OF OPEN MEETINGS ACT

President Sloan called the meeting to order at 6:00 p.m. and announced the Open Meetings Law was posted and available for review.

APPROVAL OF AGENDA

Sloan noted that the Agenda/Meeting Notice was posted according to the Open Meetings Act of the State of Nebraska. Sloan asked for a motion to approve the Agenda as posted. Hale so moved. Beutler seconded. There was no discussion. **ROLL CALL VOTE:** Gerteisen, Hale, Beutler, Shaw, Sloan – AYE. Motion carried 5-0.

PUBLIC COMMENT ON AGENDA ITEMS

No Public Comment.

APPROVAL OF MAY 21, 2024 MEETING MINUTES

Sloan noted that the May meeting minutes had been distributed and asked for a motion to approve. Beutler so moved. Gerteisen seconded. There was no discussion. **ROLL CALL VOTE:** Hale, Beutler, Shaw, Sloan, Gerteisen – AYE. Motion carried 5-0.

STANDING COMMITTEE REPORTS

Committee on Administration

Recommendation for Library Board Appointment

Sloan reported that the committee met to review the applications and the feedback the other board members had submitted and have decided on recommending Terri Dunlap to be the next Library Board member. Sloan motioned approval of the recommendation. Beutler seconded. Brief discussion followed. Sloan noted Dunlap’s work on the One Book One Lincoln Committee, and commended her strong commitment to and her knowledge and understanding of the library. Brief discussion followed. **ROLL CALL VOTE:** Beutler, Shaw, Sloan, Gerteisen, Hale – AYE. Motion carried 5-0.

Committee on Finance

Approval of Monthly Recap of Expenditures for May 2024

In Treasurer Ostrowicki’s absence, Hale shared that the Library’s Operational Expenditures for May, 2024 including the Heritage Room Fund and Polley Music Library were \$1,146,749.74 Total Expenditures

of Other Funds including Grants, Keno, Donations and Capital Improvements were \$247,185.22. Grand Total Expenditures for May were \$1,393,934.96. Hale moved approval of the report. Shaw seconded. Sloan asked if this was a three-payroll month. Accountant Larson provided more details regarding payroll, subscriptions that came due, the new sign for Williams Branch, the Nebraska E-read program and Begin with Books. Summer Reading program supplies are also a portion. **ROLL CALL VOTE:** Shaw, Sloan, Gerteisen, Hale, Beutler – AYE. Motion carried 5-0.

SPECIAL COMMITTEE REPORTS

Foundation for Lincoln City Libraries

Foundation President, Gail McNair reported that Walt's book sale was well attended, and the income from the sale will be reported after the Foundation's quarterly meeting. The spring events have included the OBOL announcement at the Mill, the Book Sale and the Wine and Dine event. The Give to Lincoln fundraiser received \$39,256, and details of the match and the directed donations will be announced soon.

NEW BUSINESS

North East Service Unit (NESU) Report/Intern introduction

NESU Manager, Kim Shelley welcomed all to Anderson branch and shared highlights of NESU service. NESU staff have a combined 150 years of library experience at LCL and spend a great deal of time and focus reaching out to the Northeast Lincoln community with several outreach events monthly, which reached 3,700 people in the past year. Staff rotate showcasing elements of the collection which is kept meticulously weeded and inventoried. Kim shared NESU staff are excited about the options for outreach, promotion and visibility in the new Strategic Plan.

Shelley introduced this year's NESU intern made possible by the Nebraska Library Commission. Intern Grace VanEngen, in her third year at Cottey College in Missouri is excited for the summer library experience and looking forward to pursuing a Master's Degree in Library Science.

SirsiDynix 5-year Contract

Sloan explained this is a departure from the usual one-year contract with three one-year renewal options with the library's sole-source Integrated Library System (ILS) provider to get a more favorable rate. Because it's a longer term, it will have to be approved by the City Council. Sloan asked for a motion to approve. Hale so moved. Beutler seconded. Accountant Larson thanked the team who had put in extra work on this contract. She shared the savings will be \$34,000 over the five-year term of the contract. Attorney Jocelyn Golden expressed satisfaction at the process with SirsiDynix and the resulting terms. Brief discussion followed. Ostrowicki arrived at this time. **ROLL CALL VOTE:** Shaw, Sloan, Gerteisen, Hale, Beutler, Ostrowicki – AYE. Motion carried 6-0.

Contract Extension with BVH for Phase 1.1 Architectural Services

Sloan explained that this extension only allows more time to accomplish the contracted work already in process, there are no other changes. Hale moved approval. Beutler seconded. Brief discussion followed. Attorney Golden noted that as the existing contract expires June 30, 2024, not extending it could

necessitate another Request for Proposal (RFP) process. **ROLL CALL VOTE:** Shaw, Sloan, Gerteisen, Hale, Beutler, Ostrowicki – AYE. Motion carried 6-0.

Reaffirm Closing Policy

Sloan noted, this is part of the periodic review of existing policies. This policy been reviewed, and it requires no changes. Sloan called for a motion to approve the policy with no changes. Ostrowicki so moved. Gerteisen seconded. There was no discussion. **ROLL CALL VOTE:** Sloan, Gerteisen, Hale, Beutler, Ostrowicki, Shaw – AYE. Motion carried 6-0.

Holidays and Closing Dates for FY 24-25

Sloan noted the document had been sent to the board, and asked for a motion to approve. Beutler so moved. Gerteisen seconded. Brief discussion followed. **ROLL CALL VOTE:** Gerteisen, Hale, Beutler, Ostrowicki, Shaw, Sloan – AYE. Motion carried 6-0.

PRESIDENT’S REPORT

Sloan noted that Rhonda Seacrest’s last meeting date is approaching, and we will acknowledge her service formally. He also shared that he’s enthusiastic about the new member and appreciated everyone’s participation in the process.

ASSISTANT LIBRARY DIRECTOR’S REPORT

Interim Asst. Director Glaesemann reported on Summer Reading Challenge process – registrations are up slightly from last year at this time from 13,135 to 13,940. She gave examples of well attended programs from the Salt Dogs to Heavy Equipment encounters and Around Town Storytimes. Glaesemann provided a hiring update and shared that five staff members would be attending the American Library Association (ALA) conference, sharing ideas about ne programming, DEI and AI in libraries.

Beutler asked for an update on One Book One Lincoln checkout, Glaesemann replied that all the displays continue to be emptied regularly.

LIBRARY DIRECTOR’S REPORT

Director Wieber absent. President Sloan noted that discussion on the Election Commission’s potential placement of cameras near the ballot boxes will be upcoming. The agreement would need to be updated and approved before moving forward.

PUBLIC COMMENT

There was no public comment.

There being no further business, the meeting was adjourned at 6:37 p.m.